PRE-EXCAVATION CHECKLIST

PLANNING PHASE

☐ Call 811 2-3 business days prior to excavation (state laws vary)
☐ Proposed excavation area has been marked in white paint and/or flags
☐ Onsite meeting scheduled with all high-profile facilities in locate area (gas/oil pipelines, high voltage cables, fiber optic, etc.)

ONSITE

Complete a pre-excavation walkthrough of the entire jobsite, adjacent areas and visually inspect for:

☐ WARNING signs or other pipeline markers
☐ Old locate marks or flags
☐ Identify all services to buildings

Visually inspect for:

☐ Gas meters
☐ Farm taps
☐ Propane tanks
☐ Pipeline valves
☐ Cable or telephone pedestals
☐ Electric transformers
☐ Pipeline valves or meters

☐ Evidence of privately owned facilities such as buried gas, electric or communications lines*
☐ Evidence of trench lines from previous excavation
☐ Cleared pipeline rights-of-way

DOCUMENTING JOBSITE

☐ 811 ticket covers the scope of the work and has a valid “work to begin” date
☐ All utilities have responded and are marked in the excavation area
☐ 811 ticket number is posted at the work location

BEFORE YOU DIG

☐ Review excavation equipment safety information with anyone working on the job
☐ Locations for hand digging within the tolerance zone* for your state are noted
☐ Talk to representatives of all critical facilities to ensure they are present
☐ List of all emergency contact numbers for underground utilities in and adjacent to the dig zone is readily available
☐ The location and route to emergency services is known

*Private facilities are NOT marked when you call 811. It is the responsibility of the landowner to provide detailed information about these lines. Private facilities may include:
☐ Electric lines running between out-buildings or any line behind the meter
☐ Natural gas lines behind the meter
☐ Propane lines off the tank
☐ Sewer laterals or waste collection lines
☐ Sprinkler or irrigation lines

* The “tolerance zone” is between 18”-24” from the outer edge of a buried facility (in all directions), or as defined by state regulations, whichever is greater. Hand digging is required when excavating within the tolerance zone.

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